

SECTION 31. SARSS2B MANAGER REVIEW FILE (MRF) PROCESS

31.1 General. The SARSS2B MRF Process lets you view and take action on transactions sent to the MRF during processing.

31.2 Interfaces. This process has only internal interfaces. In processing the transactions in the MRF, manager action can result in the MRF transactions interfacing with SARSS processes by Reason Referred (REA-REF) Codes. These codes are explained in Volume III, Appendix D, Functional Codes and Definitions. The Catalog, Document History, and Demand Processes interface with the MRF through the REA-REF Codes.

- a. The Catalog REA-REF Codes interface with the following processes:
 - (1) Automatic Return Item List (ARIL) Process.
 - (2) Daily Catalog Update Process.
 - (3) Long Part Number Cross-Reference (LPN X-REF) File Update Process.
 - (4) Monthly Catalog Update Process.
 - (5) Catalog Transactional Update Process.
- b. The Document History REA-REF Codes interface with the Document History Daily Process.
- c. The Demand REA-REF Codes interface with the following processes:
 - (1) Demand Catalog Update Process.
 - (2) Demand Conversion Process (BAH).
 - (3) Demand Conversion Process (YDR).
 - (4) Demand Conversion Process (YDS).
 - (5) Demand Daily Update Process.
 - (6) Demand Reconnect Process.

31.3 Process Overview. You can act on those transactions that have come to the MRF from various processes. This process has a menu that lets you review and act on selected MRF Records. The selection may be limited to a specific Manager Code, a REA-REF Code, or a combination of the two. Specific messages appear on the screen, depending on the REA-REF Code of the record selected. This code controls any action you can take, and is limited to those MRF entries with Originator Code B (generated by a SARSS2B process) and Manager Code CAT (catalog), DOC (document history), or DMD (demand history).

a. When you have processed a transaction on the MRF, press <Esc> to remove the record from the MRF and route it to the appropriate process. The next MRF Record then appears on the screen.

b. When the MRF contains no more records for the selected Manager Code, the original selection menu appears with the message "No More Transactions" and the cursor moves to the first position of the Manager Code field.

c. While working the Document History MRF, a message may appear stating "The process is in use by another user, the operator should exit the process and try again later."

(1) If two different terminals use the same criteria (same RIC-GEO), this message is correct.

(2) If a system abort has occurred, wait for the screen to change and display this prompt: "An abort has occurred, do you want to reset?" Enter **Y** and press <Enter>. This establishes another queue, which resets the Control Record.

(a) Look at the Control Record. Under Control Date, everything should be listed with a **Y**, which indicates the process was running in TT4A8.

(b) If you do not reset the Control Record from the MRF entry screen, which deletes the Control Record and establishes another queue, you will not be able to log back in to the process.

31.4 Input. Input to this process comes from the Catalog, Document History, and Demand Processes.

a. Catalog transactions (DIC):

(1) YSU - Unit of issue conversion factor.

(2) YC2 - Catalog add (second of two records).

(3) YDM - Control echelon retrograde.

(4) ARI - Automatic return items.

(5) YDG - Source of supply change record, invalid.

(6) AE_ - BH status and DIC AE9 BM status.

(7) YFS - SNRF error.

(8) YLP - Long part number cross-reference.

(9) ZHM - Local purchase status.

(10) YDF - Short part number-to-NSN cross-reference.

- b. Document history transactions are not DIC-oriented.
- c. Demand history transactions (DIC):
 - (1) YDR - Demand history data from the Central Demand Database (CDDB).
 - (2) BAH - Demand data.
 - (3) YDS - Order ship time (OST) data from CDDB.
 - (4) D6M - Repair data.
 - (5) YSU - Unit of issue conversion factor.
 - (6) YRC - Demand Reconnect.

d. When you have acted on the displayed MRF transaction for Manager Code DMD, the process often automatically takes the same action for all transactions with the same criteria, depending on the REA-REF Code; such as, T1 - DIC, DODAAC, and REA-REF Code, T2 - DIC, DTE-EFF, and REA-REF Code.

31.5 Type Processing. This is an interactive process.

31.6 Edits. Input to this process is checked for Manager Code and REA-REF Code compatibility. If the two codes are not compatible, the message "NO MATCHING RECORDS FOUND" appears at the bottom of the screen.

31.7 Processing. The SARSS2B MRF Process has transactions from various SARSS processes requiring manager action. This manual covers each of these processes in detail in other sections.

31.7.1 Accessing the Process. You can access the SARSS2B Manager Review File Process from the Management Review Menu via the Management Support Menu.

a. To access the Management Support Menu from the SARSS Master Menu, move the highlighted bar to the Management Support Menu selection and press <Esc>, or press <F8>, type **MGT** on the action line, and press <Esc>. The Management Support Menu appears (figure 31.7-1).

```
DATE: [MM/DD/YY]                                TIME: [HH:MM:SS]
                                     MANAGEMENT SUPPORT MENU
COMMAND                                PROCESS
+++++++                                ++++++
ABFCU                                  ABF CLEANUP MENU
CATU                                   CATALOG UPDATE MENU
MCON                                   CONTROL DEGREE
MCTL                                   CONTROL DEGREE REPORT
CONE                                   CONTROL ECHELON MENU
EXCS                                   EXCESS DOLLAR VALUE REPORT
RFI                                    INTERACTIVE REQUEST FOR ISSUES
LPUR                                   LOCAL PURCHASE MENU
MRRR                                   MANAGEMENT REVIEW MENU
MMSM                                   OVERDUE SHIPMENT MENU
STAN                                   PERFORMANCE STANDARDS
MREF                                   REFERRAL TRANSACTIONS
<F3> = NEXT SCREEN

ACTION: [      ] <=== ENTER COMMAND TO CHANGE YOUR PROCESS          PCN AJU-122
<F1> = HELP      MENU = PREV MENU; SMM = SARSS MASTER MENU; LOGOUT; <F8> = ACTION

Move highlight to desired selection & Press <ESC> to process; or Press <F8>
```

Figure 31.7-1. Management Support Menu

b. To access the Management Review Menu from the Management Support Menu, move the highlighted bar to the Management Review Menu selection and press <Esc>, or press <F8>, type **MGRR** on the action line, and press <Esc>. The Management Review Menu appears (figure 31.7-2).

```
DATE: [MM/DD/YY]                                TIME: [HH:MM:SS]
                                MANAGEMENT REVIEW MENU
                                COMMAND                PROCESS
                                ++++++                ++++++
                                MRF                MANAGER REVIEW FILE PROCESS
                                SMC                STATISTICS FOR ALL/SELECTED MANAGER CODES
                                SMR                STATISTICS ON REA-REF FOR SELECTED MANAGER CODE
                                MPF                PRINT MRF FINANCIAL TRANSACTIONS (REA-REF 46,61)
                                MPH                PRINT MRF LONG-TERM HOLD TRANSACTIONS (REA-REF 62)
                                MRR                PROCESS REA-REF "99" DIC YH1/YH2
                                MRA                PROCESS MRF RIC-ALL

ACTION: [      ] <=== ENTER COMMAND TO CHANGE YOUR PROCESS                PCN AJU-122
<F1> = HELP      MENU = PREV MENU; SMM = SARSS MASTER MENU; LOGOUT; <F8> = ACTION

Move Highlight to desired selection & Press <Esc> to process; or Press <F8>
```

Figure 31.7-2. Management Review Menu

c. To access the Manager Review File Process from the Management Review Menu, move the highlighted bar to the Manager Review File Process selection and press <Esc>, or press <F8>, type **MRF** on the action line, and press <Esc>. The SARSS Manager Review Process screen (figure 31.7-3) appears.

```
DATE: [MM/DD/YY]                SARSS MANAGER REVIEW PROCESS                TIME: [HH:MM:SS]

MGR CODE [  ] REASON-REFERRED CODE [  ]
STOCK NUMBER [                    ]
DOCUMENT NUMBER [  ] [  ] [  ] [  ]

                                PRESS <ESC> TO CONTINUE
ACTION: [  ] <=== ENTER COMMAND TO CHANGE YOUR PROCESS                PCN AJU-145
<F1> = HELP                MENU = PREV MENU; SMM = SARSS MASTER MENU; LOGOUT; <F8> = ACTION
```

Figure 31.7-3. SARSS Manager Review Process Screen

31.7.2 Operator Actions. The following actions apply for this process:

a. To access transactions sent to the MRF by the various catalog processes, you would enter CAT in the Mgr Code field and the appropriate REA-REF Code in the Reason-Referred Code field on the screen (figure 31.7-4). REA-REF Codes allowed for Manager Code CAT are M1-M9, MA-MH, MJ-MN, and MQ.

```
DATE: [MM/DD/YY]                SARSS MANAGER REVIEW PROCESS                TIME: [HH:MM:SS]

MGR CODE [CAT] REASON-REFERRED CODE [ ]
STOCK NUMBER [                ]
DOCUMENT NUMBER [    ] [    ] [    ]

                                PRESS <ESC> TO CONTINUE
ACTION: [    ] <=== ENTER COMMAND TO CHANGE YOUR PROCESS                PCN AJU-145
<F1> = HELP                MENU = PREV MENU; SMM = SARSS MASTER MENU; LOGOUT; <F8> = ACTION
```

Figure 31.7-4. Catalog Manager Code Data Entry Screen

(1) Enter **M1** in the Reason-Referred Code field and press <Esc>. The screen in figure 31.7-5 appears.

```

DATE: [MM/DD/YY]                SARSS MANAGER REVIEW PROCESS                TIME: [HH:MM SS]
                                REASON REFERRED CODE [M]

DIC [CPD]      STOCK NUMBER [5950][04][888][9999][ ]  USR-ACTV-CD [2BS]
NOMEN [TEST 14B      ]                NIIN-POINTED [      ]
ID-NO-CD [A]      RIC-SOS [      ]                UI [EA]                EC [      ]
PRICE-SIG [S]     U-PRICE [000031900]            MATCAT [E21]           SCMC [2B]
ARC [      ]      AAC [      ]                    PC [2]                RC [B]
LIN [      DH]    EIC [      ]                    CAT-SOURCE-CD [      ] CRIC [      ]
RIC-FR [      ]  RIC-TO [      ]                DATE [      ]         MGR-CD [CAT]

                                *** NOT ALL FIELDS OF THE RECORD ARE DISPLAYED ***

ACTION: [      ] <=== ENTER COMMAND TO CHANGE YOUR PROCESS                PCN AJR-601
<F1> = HELP      MENU = PREV MENU; SMM = SARSS MASTER MENU; LOGOUT; <F8> = ACTION
<F6> = REJECT <F7> = BYPASS

"CPD" OR "CQD" FOR A STOCK NUMBER NOT ON THE 2B CATALOG MASTER FILE
  
```

Figure 31.7-5. Reason Referred Code M1 Screen

(2) To reject the transaction from the MRF, press <F6>. To bypass the transaction and process it at a later time, press <F7>. At the bottom of the screen is a short description of the REA-REF Code that the manager entered previously. A more detailed description of the REA-REF Code, along with actions the manager may take, is in Volume III, Appendix D.

b. To access transactions sent to the MRF by the various document history processes, you would enter DOC in the Mgr Code field and the appropriate REA-REF Code in the Reason-Referred Code field on this screen (figure 31.7-6). REA-REF Codes allowed for Manager Code DOC are R1, R2, R3, R4, R5, R6, and R9.

```
DATE: [MM/DD/YY]                SARSS MANAGER REVIEW PROCESS                TIME: [HH:MM:SS]

MGR CODE [DOC] REASON-REFERRED CODE [ ]

STOCK NUMBER [                    ]

DOCUMENT NUMBER [    ] [    ] [    ]

                                PRESS <ESC> TO CONTINUE
ACTION: [    ] <=== ENTER COMMAND TO CHANGE YOUR PROCESS                PCN AJU-145
<F1> = HELP          MENU = PREV MENU; SMM = SARSS MASTER MENU; LOGOUT; <F8> = ACTION
```

Figure 31.7-6. Document History Manager Code Data Entry Screen

(1) Enter **R1** in the Reason-Referred Code field and press <Esc>. The screen in figure 31.7-7 appears.

```
DATE: [MM/DD/YY]                SARSS MANAGER REVIEW PROCESS          TIME: [HH:MM SS]
                                REASON REFERRED CODE [R1]

STOCK NUMBER [002693249 ]
RIC-STOR-SITE [  ]
TRANS ACTION:

[AOA 5305002693249 EA00001W80QUR10470001RW8050H]
[MG1EICPAT02044 50HS2B8903]

                                PRESS <ESC> TO PROCESS THE RECORD

ACTION: [  ] <=== ENTER COMMAND TO CHANGE YOUR PROCESS          PCN AJR-617
<F1> = HELP  MENU = PREV MENU; SMM = SARSS MASTER MENU; LOGOUT; <F8> = ACTION
<F7> = BYPASS

                                NIIN DOES NOT EQUAL CATALOG MASTER FILE
```

Figure 31.7-7. Reason Referred Code R1 Screen

(2) To bypass the transaction and process it later, press <F7>. At the bottom of the screen is a short description of the REA-REF Code that the manager previously entered. A more detailed description of the REA-REF Code, along with actions the manager may take, is in Volume III, Appendix D.

c. To access transactions sent to the MRF by the various demand history processes, you would enter DMD in the Mgr Code field. Entering a REA-REF Code is not mandatory. Once you make the entry, press <Esc> and the SARSS Manager Review Process screen (figure 31.7-8) appears. REA-REF Codes allowed for Manager Code DMD are T1-T8, TC, and TF.

```
DATE: [MM/DD/YY]                SARSS MANAGER REVIEW PROCESS                TIME: [HH:MM:SS]
RIC-GEO [  ]

MGR CODE [DMD] REASON-REFERRED CODE [ ]
STOCK NUMBER [ ]
DOCUMENT NUMBER [ ] [ ] [ ]
RELEASE FINANCIAL [ ] (ENTER "X")

PRESS <ESC> TO CONTINUE
ACTION: [ ] <=== ENTER COMMAND TO CHANGE YOUR PROCESS                PCN AJU-145
<F1> = HELP          MENU = PREV MENU; SMM = SARSS MASTER MENU; LOGOUT; <F8> = ACTION
```

Figure 31.7-8. Demand History Manager Code Data Entry Screen

d. You may change the REA-REF Code if one was entered or you may remove it. If you remove the REA-REF Code and press <Esc>, all transactions with Manager Code DMD are selected for review in REA-REF Code order. You may select a REA-REF Code and DIC, in which case all transactions with Manager Code DMD that match the requested DIC and REA-REF Code appear for review. (If you enter a DIC, you must enter a REA-REF Code.)

- (1) Enter **T1** in the Reason-Referred Code field and press <Esc>.
- (2) The SARSS Manager Review Process screen (figure 31.7-9) appears.

```
DATE: [MM/DD/YY]                SARSS MANAGER REVIEW PROCESS                TIME: HH:MM:SS

MGR CODE [DMD] REASON-REFERRED CODE [T1]
DOCUMENT IDENTIFIER CODE [ ]

ENTER A VALID REASON-REFERRED CODE AND/OR DIC AND/OR
PRESS <ESC> TO CONTINUE
ACTION: [ ] <=== ENTER COMMAND TO CHANGE YOUR PROCESS                PCN AJR-660
<F1> = HELP MENU = PREV MENU; SMM = SARSS MASTER MENU; LOGOUT; <F8> = ACTION
```

Figure 31.7-9. SARSS Manager Review Process Screen

e. Different screen formats may appear for the same REA-REF Code, depending on the transaction's DIC as shown in figures 31.7-10 through 31.7-12. Notice that the examples are for Manager Code DMD and REA-REF Code T1. Figure 31.7-10 is the result of a DIC BAH transaction being referred to the MRF, figure 31.7-11 is DIC YDR, and figure 31.7-12 is a DIC YDS. All of these were referred to the MRF for the same reason: the DODAAC on the transaction does not match any DODAAF Record.

DATE: [MM/DD/YY]	SARSS MANAGER REVIEW PROCESS REASON REFERRED CODE [T1]		TIME: [HH:MM SS]
DIC [BAH]	RIC []	STOCK NUMBER [][00][912][1152][]	UI [EA]
QTY [00099]	DODAAC [WROSS1]	DOC-DTE [9045]	DOC-SERL [] DMD-CD [R]
SUPPAD []	SIG []	FC []	EIC [SCM] PROJ [] PD []
RDD []	AD-CD []	MULTI-USE-BAH []	
RIC-FR [RJR]	RIC-TO [RRR]	DATE [93000]	MGR-CD [DMD]
RIC-STOR-SITE [H2A]			
<p>INTERACTIVE CORRECTION IS NOT POSSIBLE, TRANSACTION DODAAC MUST BE ON THE DODAAF BEFORE REPROCESSING THIS TRANSACTION.</p>			
<p>ACTION: [] <=== ENTER COMMAND TO CHANGE YOUR PROCESS PCN AJR-645 <F1> = HELP MENU = PREV MENU; SMM = SARSS MASTER MENU; LOGOUT; <F8> = ACTION PRESS <ESC> = REPROCESS <F6> = DELETE <F7> = BYPASS</p>			
<p>THE DODAAC IN THE TRANSACTION DOES NOT MATCH ANY DODAAF RECORD</p>			

Figure 31.7-10. Screen Format for Reason Referred Code T1 and DIC BAH

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```
DATE: [MM/DD/YY]                SARSS MANAGER REVIEW PROCESS                TIME: [HH:MM SS]
                                REASON REFERRED CODE [T1]

DIC [YDR]   RIC [RJR]           STOCK NUMBER [  ][00][001][1228][ ] UI [EA]
DODAAC [VROSS1] EIC [DOD]       DTE-FST-DMD [87360]           DTE-LST-DMD [89045]
FCST-NO-DMD [0000109] DMD-QTY [99]       DMD-RT [000012542] DTE-EFF [89090]
NONR-DMD-RT [0000030]
RIC-FR [S2B]   RIC-TO [RJR]       DATE [89096]           MGR-CD [DMD]

                                INTERACTIVE CORRECTION IS NOT POSSIBLE,
                                TRANSACTION DODAAC MUST BE ON THE DODAAF
                                BEFORE PROCESSING THIS TRANSACTION.

ACTION: [      ] <=== ENTER COMMAND TO CHANGE YOUR PROCESS                PCN AJR-649
<F1> = HELP          MENU = PREV MENU; SMM = SARSS MASTER MENU; LOGOUT; <F8> = ACTION
PRESS <ESC> = REPROCESS <F6> = DELETE <F7> = BYPASS>

                                THE DODAAC IN THE TRANSACTION DOES NOT MATCH ANY DODAAF RECORD
```

Figure 31.7-11. Screen Format for Reason Referred Code T1 and DIC YDR

```
DATE: [MM/DD/YY]                SARSS MANAGER REVIEW PROCESS                TIME: [HH:MM SS]
                                REASON REFERRED CODE [T1]

DIC [YDS]   RIC [RJR]           STOCK NUMBER [  ][01][102][4769][ ]
DODAAC [VMKE4]   OST-QTY [02]       OST-FCST [0020]       OST-DEVI [001]
RIC-FR [S2B]     RIC-TO [RJR]       DATE [89096]           MGR-CD [DMD]
RIC-STOR-SITE [H2A]

                                INTERACTIVE CORRECTION IS NOT POSSIBLE,
                                TRANSACTION DODAAC MUST BE ON THE DODAAF
                                BEFORE PROCESSING THIS TRANSACTION.

ACTION: [      ] <=== ENTER COMMAND TO CHANGE YOUR PROCESS                PCN AJR-650
<F1> = HELP          MENU = PREV MENU; SMM = SARSS MASTER MENU; LOGOUT; <F8> = ACTION
PRESS <ESC> = REPROCESS <F6> = DELETE <F7> = BYPASS>

                                THE DODAAC IN THE TRANSACTION DOES NOT MATCH ANY DODAAF RECORD
```

Figure 31.7-12. Screen Format for Reason Referred Code T1 and DIC YDS

(1) To delete this transaction from the MRF and send it back to the appropriate process for reprocessing, press <Esc>. To delete the transaction from the MRF, press <F6>. To bypass this transaction for review at a later time, press <F7>. Each transaction screen, regardless of REA-REF Code, displays a short description explaining what can or must be done to reprocess the transaction. The options available, as well as the reason the transaction errored to the MRF, appear near the bottom of each screen.

(2) A more detailed description of the REA-REF Code, along with the manager options available, is in Volume III, Appendix D, Functional Codes and Definitions.

31.8 Output. MRF transactions are written to the following SARSS processes or files:

- a. Daily Catalog Update Process.
- b. ARIL Process.
- c. LPN X-REF File Update Process.
- d. SPN X-REF File Update Process.
- e. Daily Document History Process.
- f. Transactions-In Process.
- g. Transaction-Out File.
- h. Demand Conversion Process.
- i. Demand Daily Update Process.
- j. Demand Catalog Update Process.
- k. Demand Reconnect Process.

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